

# Float Plan

Designate an adult at least 18 years old who will remain on shore as the **contact person** and give them your plan for the day.

Make sure you have their cell phone number!

Inform them of:

- Vessel name
- Date and time of departure
- Intended travel route
- Persons on board
- Contact phone numbers (multiple if possible)
- Expected return time

This information should also be recorded in the float plan log located at the Rowley House.

The contact person should be notified if you will be late and upon return.

Your research group is responsible for providing additional emergency contact numbers based on their boating policy or your institution's boating or field safety policies.

## **If the vessel doesn't return by the expected time:**

1. Call the vessel operator (try several times because ringtones are often difficult to hear over engine noise)
2. Call each person on board (in case a phone was lost or died)
3. Call the Rowley house (978-948-5016) and Marshview house (978-465-4127) to determine if anyone else has had contact with the vessel
4. Send out a search with the other PIE boats (if the vessel is reasonably close and conditions permit)
5. If the vessel is still missing, call Sam Kelsey (508-737-8222) and Anne Giblin (508-566-6178) for additional help.

In case of a medical emergency or dangerous conditions, you can call:

Rowley Harbormaster: 978-750-5132 (office) or 508-397-2450 (emergency)

US Coast Guard Gloucester: 978-283-0705 or VHF channel 16 or 9

Rowley Police: 978-948-7644

Newbury Police: 978-462-4440

General Emergency: 911

See the [MBL Small Boat Policy](#) for more details.